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The Chair and Members of Overview  
and Performance Scrutiny Forum

10 November 2021

Dear Councillor,

Please attend a meeting of the OVERVIEW AND PERFORMANCE SCRUTINY FORUM to be held on THURSDAY, 18 NOVEMBER 2021 at 5.00 pm in Committee Room 1, Town Hall, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' and Officers Interests relating to items on the Agenda
2. Apologies for Absence
3. Forward Plan

Please follow the link below to view the latest Forward Plan.

[Forward Plan](#)

4. Scrutiny Monitoring (Pages 3 - 8)
5. Work Programme for the Overview and Performance Scrutiny Forum (Pages 9 - 12)
6. Overview and Scrutiny Developments

7. Minutes (Pages 13 - 18)
8. Deputy Leader - Climate Change Action Plan (Pages 19 - 40)

5.10pm to 6.10pm

9. Deputy Leader - Budget Update

Report to follow

6.10pm to 7.10pm

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer

## SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING SCHEDULE

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> ( <i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i> ) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
CCO1  Page 3	Statutory Crime & Disorder Scrutiny Ctte	<b>CCO 29.09.11</b> (Min. No. 44)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 monthly wef 29/09/11.	Statistics requested for each 6 monthly meeting	Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.
CCO4	Implementation of Universal Credit	<b>CCO 22.05.18</b> (Min. No. 6)  <b>Cabinet Member for Homes &amp; Customers 16.07.18</b>	Re. provision of computer terminal(s) and support for Universal Credit claimants in Staveley area.  Cabinet Member's response noted by CCO – 17.07.18 (Min. No. 14) – computer terminals and support available at several locations within Staveley area – provision to be monitored.	6 monthly progress reports	Cabinet Member's response noted by CCO – 17.07.18.  Progress reports considered by CCO – 26.03.19, 30.01.20. and 24.09.20	Monitor as part of ongoing review of implementation of Universal Credit.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> ( <i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i> ) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW6	Skills	<b>EW 05.02.19</b> (Min. No 48)  <b>Cabinet 26.02.19</b> (Min. No 110)	Skills SPG report approved by Enterprise and Wellbeing 05.02.19  Cabinet Response: <ol style="list-style-type: none"> <li>1. That the Cabinet thanks the Enterprise and Wellbeing Scrutiny Committee for the report which highlights an important area of work for the Council and reflects our commitment to driving skills development in the Borough through our support of the Skills Action Plan and continued engagement with key partners and stakeholders.</li> <li>2. That the Cabinet notes and endorses the recommendations, and acknowledges that the recommendations can be accommodated within the normal work programme and through partners.</li> <li>3. That the decision to co-fund the Enterprise Co-ordinator post be deferred for consideration as a</li> </ol>	Monitoring Action is being developed in consultation with senior officers to identify target dates for completion.	Progress reported to E&W – 4.02.21.	

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> ( <i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i> ) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
Page 5			<p>growth request as part of the budget setting process for 2020/21. The Cabinet recognises the positive impact of the Enterprise Co-ordinator for Chesterfield and that this is currently co-funded for 2 years until 2019/20.</p> <p>See SPG Report for recommendations.</p>			
EW7	Future Use of the Former QPSC Site	<p><b>EW 3.10.19</b> (Min. No. 20)</p> <p><b>Cabinet 22.10.19</b> (Min. No. 53)</p>	<p>SPG report approved by EW 3.10.19.</p> <p>Cabinet Response:</p> <ol style="list-style-type: none"> <li>1. That the use of the new sports pitch be monitored through the Council's normal management processes against the objective of balancing the need to achieve a commercial return and provide opportunities for community and health and wellbeing development.</li> <li>2. That the marketing approach and pricing structure for the sports pitch be reviewed as necessary as part of the Council's overall marketing and</li> </ol>	TBC due to impact of COVID 19	Progress reported to E&W 4.02.21.	

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> ( <i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i> ) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
			pricing of its sports and leisure services.			
OP8	HS2	<b>OPSF 11.09.18</b>  <b>Cabinet 23.10.18</b> (Min. No. 48)	Cabinet Response: 1. That the Cabinet thanks the Overview and Performance Scrutiny Forum for the first class work that has been taken forward in looking at how the Council is preparing for HS2 and, in particular, for the Forum's efforts in broadening and deepening the understanding of Council Members of the subject matter.  2. That Cabinet notes and endorses the recommendations of the Overview and Performance Scrutiny Forum.  3. That Cabinet endorses, in particular, the Forum's recommendation to establish a new Skills Scrutiny Project group and resolves to defer to the Overview and Performance Scrutiny Forum further consideration of the merit of	Following Parliament's consideration of the Hybrid Bill	Recommendations approved by Cabinet 23.10.18  Monitoring update considered by OPSF - 19.03.19	Monitor after Hybrid Bill has been taken to Parliament.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> ( <i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i> ) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
Page			<p>establishing new Scrutiny Project Groups to look at particular aspects of HS2 as part of the future work programming discussions.</p> <p>See SPG Report for recommendations.</p>			
<p>Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed).  * Note recommendation wording may be abridged.</p>						

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## CHESTERFIELD BOROUGH COUNCIL

### WORK PROGRAMME: OVERVIEW AND PERFORMANCE SCRUTINY FORUM for July 2021

Scheduled Meeting Date(s):	Business Items :	Status :	Raised by:	Cabinet Member Responsibility
01.07.21	HS2 Station Masterplan		<i>Annual Scrutiny Work Programme 2019 &amp; 2020 &amp; 2021</i>	<i>Leader</i>
01.07.21	Scrutiny Annual Report		<i>Annual Scrutiny Work Programme 2021</i>	<i>Governance</i>
09.09.21	Council Plan	Recommended that an update be brought back after six months, which will be the Forum meeting on 24.03.22.	<i>Annual Scrutiny Work Programme 2021</i>	<i>Deputy Leader</i>
18.11.21	Budget		<i>Annual Scrutiny Work Programme 2021</i>	<i>Deputy Leader</i>
18.11.21	Climate Change Action Plan		<i>Annual Scrutiny Work Programme</i>	<i>Deputy Leader</i>

Work Programme as agreed by O&P 2021

**CHESTERFIELD BOROUGH COUNCIL**

<b>Scheduled Meeting Date(s):</b>	<b>Business Items :</b>	<b>Status :</b>	<b>Raised by:</b>	<b>Cabinet Member Responsibility</b>
			2019 & 2020 & 2021	
27.01.22	Emergency and business continuity planning		<i>Annual Scrutiny Work Programme 2021</i>	<i>Business Transformation and Customers</i>
24.03.22	People Plan		<i>Annual Scrutiny Work Programme 2021</i>	<i>Business Transformation and Customers</i>
12.05.22	ICT Improvement Programme		<i>Annual Scrutiny Work Programme 2021</i>	<i>Business Transformation and Customers</i>
<b>Monitoring:</b>				
<i>TBC</i>	Return of Arvato/Kier PPP contract		<i>Annual Scrutiny Work Programme 2020 &amp; 2021</i>	<i>Business Transformation and Customers</i>
<b>Items Pending Reschedule or Removal:</b>				

## CHESTERFIELD BOROUGH COUNCIL

Scheduled Meeting Date(s):	Business Items :	Status :	Raised by:	Cabinet Member Responsibility
<b><i>Scrutiny Project Groups:</i></b>				
	Air Quality		<i>Annual Scrutiny Work Programme 2019</i>	<i>Health &amp; Wellbeing</i>

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Note: Members may wish to agree items from the Forward Plan (FP) and Scrutiny Monitoring Schedule for the work programme. *[KEY to abbreviations: O&P = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. E&W = Enterprise and Wellbeing Scrutiny Committee. TBC = to be confirmed].*

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**OVERVIEW AND PERFORMANCE SCRUTINY FORUM****Thursday, 9th September, 2021**

Present:-

Councillor Flood (Chair)

Councillors	Blakemore	Councillors	T Gilby
	Borrell		Hollingworth
	Brittain		Kellman
	Catt		Kelly
	L Collins		Snowdon
	Coy		
	Dyke		

Donna Reddish, Service Director - Corporate +  
Charlotte Kearsey, Democratic and Scrutiny Officer

+ Attended for Minute No. 21

**14 DECLARATIONS OF MEMBERS' AND OFFICERS INTERESTS  
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

**15 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Caulfield and Fordham.

**16 FORWARD PLAN**

The Forum considered the Forward Plan.

**RESOLVED –**

That the Forward Plan be noted.

**17 SCRUTINY MONITORING**

The Forum considered the Scrutiny recommendations implementation monitoring schedule.

**RESOLVED –**

That the Scrutiny monitoring schedule be noted.

**18 WORK PROGRAMME FOR THE OVERVIEW AND PERFORMANCE SCRUTINY FORUM**

The Work Programme for the Overview and Performance Scrutiny Forum was considered.

**RESOLVED –**

That the Work Programme be approved.

**19 OVERVIEW AND SCRUTINY DEVELOPMENTS**

There was no update.

**20 MINUTES**

The Minutes of the Overview and Performance Scrutiny Forum held on 1 July, 2021 were presented.

**RESOLVED –**

That the Minutes be approved as a correct record and signed by the Chair.

**21 DEPUTY LEADER - COUNCIL PLAN PROGRESS UPDATE**

The Service Director - Corporate attended to present a report updating the Forum about the progress of the Chesterfield Borough Council Plan. The report included an update on 2020/21 performance and the impact of Covid-19, the development a delivery plan for 2021/22 and quarter one milestone performance.

The Council Plan 2019 – 2023 had been agreed by Council in February 2019. The plan identified the Council's key priorities, objectives and

commitments over a four year period. Annual delivery plans were developed to track and challenge progress across the four years.

The outturn of the Council Plan Delivery Plan 2020/21 and the impact of Covid-19 were outlined in the officer's report. During 2020 and into 2021 Council staff were re-deployed to support key Covid-19 response activities. This included ensuring that delivery of key services, such as the crematorium, were maintained but also to support new areas of work including business grant allocations, food and medicine deliveries, supporting testing facilities, town centre ambassadors and support for the community and voluntary sector volunteering programmes.

The re-prioritisation of Council resources and Covid-19 related safety measures, for example social distancing, had a significant impact on the Council's ability to deliver elements of the delivery plan for 2020/21. This impact had been assessed throughout the year alongside performance progress and led to additional challenge, re-prioritisation and innovative alternative activities to ensure that outcomes were achieved.

The officer's report noted that 73% of milestones within the delivery plan for 2020/21 had been impacted to a medium or high extent. At the half year point 46% of the milestones remained on target. Following challenge and discussion with Finance and Performance Board, Scrutiny and Cabinet, the Corporate Leadership team were tasked to develop improvement strategies and alternative options for delivering outcomes. At year end 68% of the milestones had been achieved and a further 15% were scheduled for completion in 2021. Challenge and new approaches enabled a significant increase in performance.

Potential barriers to the achievement of milestones remained as 27% of milestones were currently rated as amber and presented some delivery challenges. This was due to the ongoing impact of the Covid-19 pandemic which included reduced availability of supplies, ongoing restrictions, impact on educational settings and Council capacity challenges due to previous and ongoing response efforts.

Members thanked all staff for their hard work during the Covid-19 pandemic.

Members enquired about the impact of Covid-19 on the ICT Improvement Programme, which affected many areas of the Council and the way staff and communities interacted with the Council. The Service Director

advised that there had been reprioritisation of some milestones as some needed to be sped up in response to Covid-19, such as enabling staff to work from home and community access to services through My Chesterfield. There were now 13k people using the My Chesterfield service. The key issue would be what was next for the ICT Improvement Programme because it was in the third year of the programme.

Members enquired about the policy for handling staff in the Covid-19 recovery period and whether there were plans to continue flexible working. The Service Director advised that there had been surveys and consultation with staff to understand how staff had coped during the pandemic and how roles could work going forward. The Council remained cautious, and Health and Safety continued to be the priority. It was also noted that it was important to remember that for employers a case of Covid-19 remained a reportable incident to the Health and Safety Executive.

Members noted the impact of the potential barriers over the past two years and enquired about the mitigation strategies in place. The Service Director gave an example from her own Directorate; all available staff would usually work Civic and Remembrance events but risk assessments included holding back some staff from activities to ensure that essential activities could go ahead, such as committee management, should there be the need for staff to self-isolate following the events.

Members asked the Service Director to thank staff involved in organising the activities to encourage people to get outside over the last year, within the Year of Outdoors campaign, because they had a positive impact on people's mental health.

Members enquired about the future plans for education engagement and Local Democracy activities which were impacted by Covid-19. The Service Director advised that there had been big plans in place, such as, the HS2 & You events which were set to involve hundreds of children and which had to be adapted into virtual events. There had also been very large plans in place for Local Democracy events about climate change. Education packs had been prepared and sent out to schools and they had also been offered virtual events.

Members noted the cautionary tale of outsourcing of services by some local authorities and recognised the hard work of staff including in the procurement team.



**RESOLVED –**

1. That the Council Plan Progress Update report be noted.
2. That another Council Plan Progress Update be brought back to the Overview and Performance Scrutiny Forum in six months.
3. That the Overview and Performance Scrutiny Forum thanked all staff, including staff who were furloughed, for their hard work during the Covid-19 pandemic.

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For publication

## Climate Change Action Plan

<b>Meeting:</b>	Overview and Performance Scrutiny Forum
<b>Date:</b>	18 November, 2021
<b>Cabinet portfolio:</b>	Deputy Leader
<b>Directorate:</b>	Corporate

### 1.0 Reason for inclusion on the work programme

1.1 The purpose of reviewing the topic is to monitor the progress of the Climate Change Action Plan.

1.2 The objectives of the review are to:

- To understand what engagement has taken place or is due to take place with other agencies.
- To ensure that targets are met, to monitor the progress against the steps in the Plan and monitor costs to ensure they are not exceeding the budget those in the Plan.
- To understand what efforts are being made to influence partners and other organisations.
- To review staffing resources assigned to this area of work.
- To include more information in relation to each action within the Climate Change Action Plan.

1.3 This is an update to the reports provided to the Overview and Performance Scrutiny Forum on 18 March, 2021. This item is also connected to the previous 2019/20 More Environmentally Friendly Council and the 2020/21 Climate Change Action Plan work programme items.

### 2.0 Summary

2.1 Progress towards delivery of the Climate Change Action Plan (CCAP) remains strong. Some aspects of the plan have been delayed, largely due to capacity constraints, and changes in external circumstances, but these

(5) actions are expected to be completed by the end of the action plan period and remain under close review. Six new items have been added to the CCAP designed to improve our ability to integrate climate change into our wider activities.

### **3.0 Report details**

3.1 Significant progress has been made in delivering the climate change action plan since the last report. While a number of actions in the plan are still delayed (mostly by existing capacity issues and external factors) several others are already exceeding the commitments laid out in the original plan. The delay is mostly taking place in the waste category, partly because of internal disruption and capacity constraints, but mostly because of expected changes in the regulatory framework for waste which is expected following government consultations this year.

3.2 Following a review of progress and actions early in 2021, a further six actions have been added to the plan to support future climate change action and build capacity within the council to meet our goal of becoming a carbon neutral organisation by 2030. Details of the Deputy Leader's decision to add these, and the underpinning rationale are available from the [council's website](#).

These additional actions are designed to develop a firm foundation for future development by increasing council capacity to identify and take effective climate action. They include:

- A review of actions to date
- Development of a programme of Carbon Literacy training for elected members and officers
- Work to develop a pipeline of potential climate change mitigation projects to take advantage of government support
- Development of a carbon accounting framework to monitor our emissions and the effectiveness of action
- Work to identify clear decarbonisation pathways for council activities estimating milestones for decarbonisation and identifying potential technologies, and support needed for transition to a low carbon Borough.

3.3 As in earlier reports, actions outlined in the climate change action plan have been rated on a traffic light scale or "RAG" rating (as defined in the table below.)

Established	Action is fully embedded in the service areas responsible for delivery. Requires minimal additional climate change officer time or budget to maintain.
Green	Expected to be delivered as described
Amber	Expected to be delivered however this may be later than originally anticipated (though still within the period covered by the action plan)
Red	Severe obstacles or challenges exist which render the action impossible to deliver on time and on budget without significant intervention or modification
Removed	Rendered moot due to changes in policy or external factors

3.4 Of 45 actions in the CCAP (including six additions in July) a total of 21 (47%) are established within the relevant service delivery teams, 19 (42%) are expected to be delivered as originally specified and 5 (11%) are expected to be delivered but have taken longer than originally envisaged. No items have been removed from the plan or are expected to require significant additional support (as shown in figure 1 below).

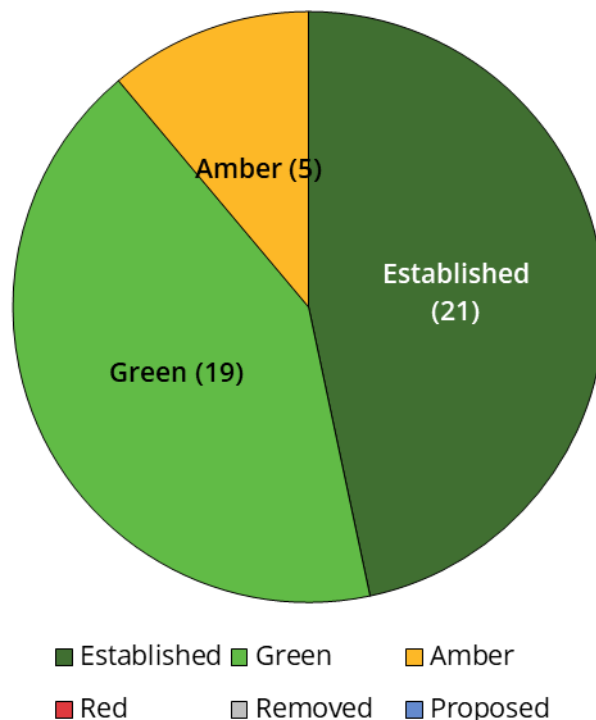


Figure 1 Overall status of CCAP actions as of October 2021

3.5 Figure 2 shows a breakdown of completed actions by category. The most significant slippage has taken place in the Waste category, and the largest

remaining work programme is in the Policy & General category, largely due to the new additions to the action plan.

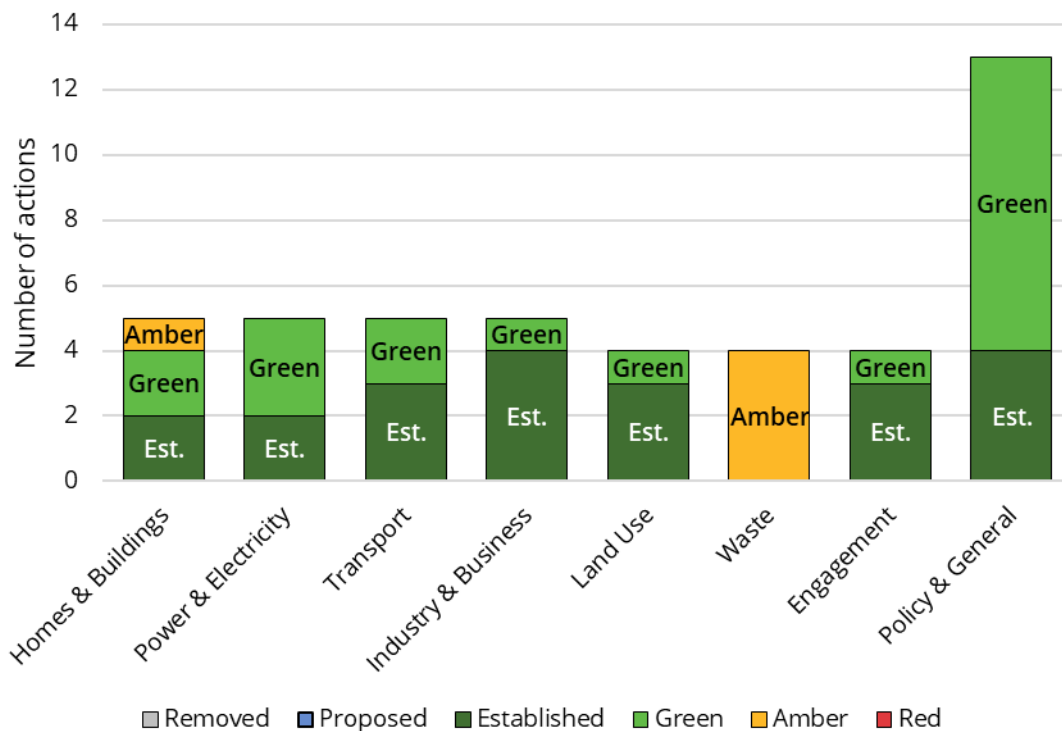


Figure 2. Breakdown of completion by category

- 3.6 A detailed overview of different actions under the action plan is included in Appendix 1.
- 3.7 Engagement with external partners including agencies, community groups, and other councils in the local area has been broadly positive. In particular, our relationship with the Local Authority Energy Partnership (LAEP), Climate Emergency UK (CEUK) and the Collective for Climate Action (CfCA) have resulted in a number of actions which strengthen the council’s position on climate change.

#### 4.0 Potential barriers

- 4.1 As described in earlier reports, the Covid pandemic has had a substantial impact on the work carried out to date given the demands that this has placed on local government. This has reduced the capacity of many staff across the organisation as they deal with lockdown measures, challenges regarding changes to working locations / practices, and unexpected changes to working patterns. It has also had a significant impact on the opportunities for engagement with voluntary groups and the private sector. While we hope that it will be possible to return to a less

constrained pattern of working over the coming months, the situation has resulted in slippage in some actions.

- 4.2 In terms of staffing resources, the change over the reporting period is that the climate change officer is now full time. It is important to note however, that climate change remains a team of 1.0 FTE. There will always be more actions which could be undertaken if resources allow, and staff time remains the most important constraint in this regard. Work under the new actions is designed to leverage wider council capacity to integrate climate change activity throughout the organisation, but it is acknowledged that climate change as a field is only going to become more pressing and significant over the coming years.

## **5.0 Future plans and areas for further scrutiny involvement**

- 5.1 As always with projects which span several years, a number of external events have occurred which have changed the priorities and best route forward for some actions within the plan. This is particularly true in the Transport and Waste categories, where actions by central government and at county level have pre-empted or superseded our original intent. Where this has occurred, it is noted under individual actions (in Appendix 1), but in most cases it appears likely to result in a better outcome than previously expected.
- 5.2 A substantial proportion of the council's emissions are a result of the built environment (about 60% of the borough's emissions come from building use). This is addressed in more detail in the new asset management strategy (awaiting approval). It should be noted that that additional capacity may be needed to deliver this strategy effectively.
- 5.3 Several actions under the action plan have been in areas where significant further opportunities have become apparent. This is the case under the Homes & Buildings category, where significant funding has become available from government to improve energy efficiency in the worst insulated homes in the borough. We are also in the process of applying for a substantial grant to support further activity under the Land Use category.

## **6.0 Implications for consideration**

- 6.1 The situation appears to be broadly positive with delivery under way on most objectives. Where delivery has stalled, this has primarily been due to

circumstances beyond our control, and we have plans in place to correct any slippage.

- 6.2 Going forward, over the coming year we will be consulting with a wide range of partners and undertaking research to develop the key objectives and activities for a new action plan covering the period 2023-2027.

### Document information

<b>Report author</b>	
Will Rolls, Climate Change Officer, Corporate	
<b>Background documents</b>	
These are unpublished works which have been relied on to a material extent when the report was prepared.	
<i>This must be made available to the public for up to 4 years.</i>	
<b>Appendices to the report</b>	
Appendix 1	Detailed overview of action status



## APPENDIX 1: Climate Change Action Plan progress summary November 2021

As in earlier reports, actions outlined in the climate change action plan have been rated on a traffic light scale or “RAG” rating (as defined in the table below.)

Established	Action is fully embedded in the service areas responsible for delivery. Requires minimal additional climate change officer time or budget to maintain.
Green	Expected to be delivered as described
Amber	Expected to be delivered; however, this may be later than originally anticipated (though still within the period covered by the action plan)
Red	Severe obstacles or challenges exist which render the action impossible to deliver on time and on budget without significant intervention or modification
Removed	Rendered moot due to changes in policy or external factors

## Detailed status

### Homes & Buildings

Action	Deadline	Rating	Status
1. CBC to invest in improving the thermal / energy efficiency of its existing housing stock.	Mar-23	Green	<ul style="list-style-type: none"> <li>• A £13.7M programme of improvement of CBC housing stock is under way. This is aimed at providing energy savings and affordable warmth for council tenants which will directly support tackling fuel poverty.</li> <li>• The average for the CBC stock is currently SAP 72 (Band C). This is above the national average of 62 (social housing 67, owner occupied 61, and private rented 60.)</li> <li>• This is a long-term programme of work which is ongoing</li> </ul>
2. CBC to review the existing home improvement offer to widen support for vulnerable / low income.	Mar-21	Established	<ul style="list-style-type: none"> <li>• The council's strategy for private housing is encapsulated in the <a href="#">Housing Renewal Policy</a></li> <li>• We have been awarded approximately 1.5 Million to improve the energy rating of private rented sector and privately owned homes with energy ratings of D or below.</li> </ul>
3. CBC to refresh planning guidance in relation to the raising of environmental standards for house building locally.	Mar-21	Established	<ul style="list-style-type: none"> <li>• A new Local Plan was adopted 09/2020 (to be reviewed in 2025)</li> <li>• This includes provision for EV charging, a higher water efficiency standard, biodiversity net gain, and a requirement for sustainability statement (CLP20 design)</li> <li>• Our ability to introduce specific new standards has been limited by legislation and national guidance (Deregulation Act and associated ministerial statements and withdrawal of Code for Sustainable Homes). Higher energy efficiency and heating standards are to be addressed in Building Regulations through the Future Homes Standard.</li> <li>• Further work is taking place to develop a new SPD relating to biodiversity net gain</li> </ul>

<p>4. CBC to define its preferred environmental standard to deliver new social housing across the Borough.</p>	<p>Mar-21</p>	<p>Amber</p>	<ul style="list-style-type: none"> <li>• We are working towards ensuring that new build housing meets the 2025 future homes standard (although this has not yet been formally adopted).</li> <li>• So far, we have been aiming for a 20% improvement on the current part L standard in terms of thermal efficiency</li> <li>• We have been conducting trials of a number of alternative construction techniques: Heaton Court is a steel framed construction, coming to site as fully finished ground floor and 1st floor modules and craned into place. Manor Drive has Timber frame panel construction with individual walls being craned into place.</li> </ul>
<p>5. CBC to refresh its asset management strategy to focus on reducing the greenhouse gas emissions from its operational premises.</p>	<p>Mar-22</p>	<p>Green</p>	<ul style="list-style-type: none"> <li>• A new asset management strategy that covers the period up to 2023 is in late draft form and includes sustainability and climate change as one of the core priorities. It is anticipated that this document will be finalised and approved during 2021</li> </ul>

## Power & Electricity

Action	Deadline	Rating	Status
6. CBC to install LED lighting in all CBC premises.	Mar-23	Green	<ul style="list-style-type: none"> <li>Light fittings in all buildings for which CBC have direct operational responsibility are being replaced with LED units at end of life.</li> </ul>
7. CBC to support the establishment of a local organisation to identify preferred energy providers to residents	Mar-22	Established	<ul style="list-style-type: none"> <li>A local organisation (<a href="http://dontdoadodo.com">dontdoadodo.com</a>) launched in the summer and is working to enable group negotiation between local residents and energy suppliers, microgeneration installers, and home improvement companies.</li> </ul>
8. CBC to switch to renewable electricity provider.	Mar-21	Established	<ul style="list-style-type: none"> <li>CBC switched to a renewable energy supplier in April 2020 for all electricity purchases.</li> </ul>
9. CBC to work with DCC to accelerate where possible all street lighting to LED, and CBC to replace all its own external lighting to LED.	Mar-23	Green	<ul style="list-style-type: none"> <li>External lights on CBC buildings are being replaced with LED units at end of life.</li> <li>DCC report that they are in the process of switching all streetlights, illuminated signs, bus shelters, and traffic signals to LED operation. Around 96% of streetlights in the Chesterfield area have now been converted.</li> </ul>
10. CBC commits to explore the installation of SPV technology on all appropriate nondomestic CBC premises and investigate opportunities / sites for energy production from solar and wind.	Mar-22	Green	<ul style="list-style-type: none"> <li>This work is embedded within the new asset management strategy (action 5) and new action 42 (climate change project pipeline) and will be carried out on a site-by-site basis.</li> <li>While this action is currently rated as green, capacity limitations within the asset management team may result in some modification / slippage to this action in the future.</li> </ul>

## Transport

Action	Deadline	Rating	Status
11. New housing developments to be connected to the cycle / walking network. CBC to establish the minimum size of development that this would be applied to.	Mar-21	Established	<ul style="list-style-type: none"> <li>The new Local Plan prioritises walking and cycling in the overall spatial strategy and in a range of specific policies throughout the plan.</li> <li>No specific threshold has been set (provision has instead been linked to impact of development). A minimum threshold would risk missing small developments that could make significant incremental improvements.</li> <li>Preparation of Walking and Cycling SPD has been delayed due to capacity constraints while responding to the White Paper on Planning. The SPD has also been partially overtaken by <a href="#">new government guidance</a> but is expected by the end of financial year 2021/22.</li> </ul>
12. CBC to commission a strategic assessment of integrated Transport within the Borough to support our communities making the transition to sustainable modes of transport.	Mar-22	Green	<p>The Council has worked with DCC to develop a traffic model for Chesterfield and North Derbyshire that can be used to inform work undertaken both on an assessment of integrated travel and an Integrated Transport Plan.</p> <p>DCC (the relevant Highways Authority) are planning to produce a transport plan for Derbyshire, and it makes sense for Chesterfield's Integrated Transport Assessment and Plan to feed into and influence the work due to be undertaken for the County.</p> <p>Invitation to participate, and tender documents are at draft stage.</p>
13. CBC to work with taxi and bus operators regarding the move to electric vehicles within Chesterfield.	Mar-22	Established	Engagement is ongoing, but one large taxi operator has already expressed an interest in switching to either electric or hydrogen powered vehicles.

			CBC is working on a grant via the Onstreet Residential Chargepoint Scheme operated by the Office for Zero Emission Vehicles (OZEV). This has a maximum value of £169,100 for further on street charge points.
14. CBC to develop and implement a policy that commits to invest in appropriate electric fleet vehicles when the current vehicle lease expires.	Mar-23	Green	Work on a CBC fleet needs assessment has been completed and is being refined in readiness for contract renewal (in 2023).
15. CBC to engage with DCC and neighbouring districts to work on improving sustainable transport networks.	Mar-21	Established	CBC is working with other partners county-wide to develop a bus service improvement plan  As part of the developments associated with the new town deal in Staveley, we are working to re-open the Barrow Hill railway line to improve public transport to the area.

## Industry & Business

Action	Deadline	Rating	Status
16. CBC to engage the Local Enterprise Partnership to ensure that climate change is assessed as part of decision making.	Ongoing	Established	We have regular contact with the LEP. Climate change projects are prominently embedded within their Energy, Vision 2030, Local Industrial, and Recovery strategies.  The £25.2 million Staveley Town Deal funding includes green / clean developments as a key pillar of the programme
17. Using local business organisations develop a scheme to support small and medium sized enterprises to access funds and expertise for reducing carbon emissions.	Mar-22	Green	Initial discussions have been had with Destination Chesterfield and we are working internally to ensure that sources of funding for business emission reduction are available.
18. CBC to work with Destination Chesterfield / other business organisations to encourage sharing of environmental best practice.	Mar-21	Established	Destination Chesterfield are working to establish a number of specialist sub-groups several of which include climate change measures
19. CBC to work with Destination Chesterfield / other business organisations to investigate options regarding environmental sustainability business awards.	Mar-22	Established	Sustainability is now a category within the Love Chesterfield Awards. The Climate Change Officer is on the judging panel for this award, and the first recipient of the award is due to be announced in November
20. Work with local business and seek to develop a sustainability mentoring programme.	Mar-22	Established	Groups of businesses are being established in partnership with Destination Chesterfield to support

## Land Use

Action	Deadline	Rating	Status
21. Undertake a full inventory of all CBC owned land to identify how to maximise carbon capture.	Mar-21	Established	<p>The only viable carbon storage and capture pathway for land within the borough is currently forest planting and retention.</p> <p>A tree canopy assessment has been undertaken which estimates a canopy cover of around 20% of the borough by area. This report includes an estimated total value of the trees within the borough for: carbon storage (£22,863,094) and an annual value covering carbon uptake, pollution abatement, and avoided flooding (£4,555,446 per year)</p>
22. CBC to develop a policy working with DCC of nature friendly road verges that are subject to re-wilding / reduced / no grass cutting.	Mar-22	Established	<p>We have reduced mowing frequencies on verges depending on site type:</p> <ul style="list-style-type: none"> <li>• highway verges: 9 cuts annually (was 12)</li> <li>• urban verges 8-9 cuts annually</li> <li>• rural verges 1 to 2 cuts annually (down from 3)</li> <li>• areas in our open spaces around groups of trees now receive no cuts where possible</li> <li>• “meadow mow” areas in open spaces: 1-2 cuts annually (down from 9)</li> </ul> <p>In comparison:</p> <ul style="list-style-type: none"> <li>• Derby City Council cut grass 10 times along grass verges, with parks and open spaces cut 12.</li> <li>• Barnsley Metropolitan Council cut verges every 21 days between March and October (10 cuts).</li> <li>• Doncaster Council aim to cut grass 12 times a year.</li> <li>• Rotherham Council cut housing land 12 times a year and highway verges up to 8 times a year.</li> </ul>



			<ul style="list-style-type: none"> <li>• North East Derbyshire County Council cut verges every 17 days between March and October (12 cuts).</li> <li>• Sheffield City Council highway verges are maintained by an external contractor and not judged on frequencies but specifications (height of grass)</li> </ul>
23. CBC commits to Implement a tree planting programme on its own land to deliver a minimum of 1,000 new additional trees per annum.	Mar-23	Green	<p>We planted around 3000 trees in the 2020-2021 planting season and expect to continue planting at similar rates over the next two planting seasons.</p> <p>We are currently working on a significant bid to the Woodland Trust's Emergency Tree Fund to further enhance trees and woodland across the borough.</p> <p>We are launching a Tree Warden scheme with local volunteers in November 2021.</p>
24. Use existing planning policy and where appropriate supplementary planning guidance to ensure developers introduce more open / wild spaces in new developments.	Mar-21	Established	<p>CBC is a key delivery partner for DWT rewilding funding which includes planting on CBC owned land as well as wider habitat management outcomes.</p> <p>Policy CLP16 of Local Plan requires a measurable increase in the biodiversity net gain metric on all planning permissions for development in advance of requirement in forthcoming Environment Act</p> <p>The planning team are working on an SPD describing how the requirement for Biodiversity Net Gain will be applied in planning decisions across the borough.</p>

## Waste

Action	Deadline	Rating	Status
25. Develop a sustainable trade waste policy and work with our contractor for an associated trade waste service that promotes circular economy waste policies.	Mar-21	Amber	<p>These actions have been held up due to the pressures of Covid-19, capacity issues within the waste team, and the upheaval associated with the domestic recycling collection contract during 2020 and early 2021.</p> <p>During 2021, the government introduced consultations on:</p> <ul style="list-style-type: none"> <li>• Extending producer responsibility for packaging</li> <li>• Introducing a deposit return scheme for recyclable materials</li> <li>• Improving consistency across local authority areas in terms of recycled materials</li> </ul> <p>Aside from the time required to respond to these consultations, the resulting changes in national policy are likely to have a profound impact on the volume of different waste streams within the borough. As such any long-term strategy written before these changes is likely to contain irrelevant material as soon as they come into force. Given this, and constraints in capacity, actions 25, and 26 have been delayed.</p> <p>Community organisations and schools have suffered significant disruption during the pandemic but work is ongoing to establish positive relationships to deliver actions 27 and 28.</p>
26. Develop a sustainable domestic waste policy and work with our contractor for an associated domestic waste service that promotes circular economy waste policies.	Mar-21	Amber	
27. Support and promote a community sharing and reuse scheme.	Mar-21	Amber	
28. Co-produce sustainable waste management guide and education material with local schools that promotes circular economy waste policies.	Mar-21	Amber	

## Engagement

Action	Deadline	Rating	Status
<p>29. CBC to develop and implement a comprehensive engagement and communication plan.</p>	<p>Oct-20</p>	<p>Established</p>	<p>We have developed a communications and engagement strategy in partnership with local stakeholders, to steer our climate change awareness work.</p> <p>A new 'Climate Action Now' brand (#CAN) – with clear calls to action and resources to be developed for use by partners – has been launched and is being used to bring consistency and identity when promoting our climate change action plan themes.</p> <p>The aim is to set out what action the council is taking, and positioning CBC as a community leader to encourage behaviour change across the borough.</p> <p>This is being practically applied across our external and internal communication channels – both digital and in print (where this is deemed necessary to do so to reach a wider / specific audience).</p> <p>Examples include:</p> <ul style="list-style-type: none"> <li>• Targeted action on our social media channels, including a focus on the two-year anniversary of climate emergency declaration and our actions so far</li> <li>• Participating in national campaigns such as Great Big Green Week and Recycle Week – to encourage local people to take action</li> </ul>

30. CBC to develop a suite of marketing / promotional material to support the plan	Mar-23	Green	<ul style="list-style-type: none"> <li>Articles are regularly featured in our printed residents' magazine, which is delivered to every household in the borough. The most recent focussed on how households can save energy during winter.</li> <li>The council's website carries advice and signposting and has recently been updated to include more accessible information and a simple guide to what individuals can do, with further updates planned. It also reflects the #CAN branding</li> <li>We have amplified the climate change messages and activities of community groups including Plastic Free Chesterfield and Transition Chesterfield to promote their events on Chesterfield Market, for example.</li> <li>We have produced an information leaflet which highlights the basic actions people can take to help reduce emissions – this has been shared at community events like Chesterfield Pride and is available in council venues</li> <li>Climate change action plan – a #CAN branded version of action plan has been produced to make more engaging and easier for members of public to read</li> </ul> <p>We have also completed an extensive stakeholder mapping exercise to identify key partners organisations and community groups. Targeted communications with these key groups – providing information and advice about how they can make changes in their operations – is the next phase of the communications and engagement work.</p>
31. CBC and partners to use reduce, reuse, recycle in all communications in relation to climate change	Ongoing	Established	This message is established and now embedded in relevant council communications.

32. Encourage the use of local labour, services, goods and sustainable food to support a sustainable low carbon economy.

Ongoing

Established

CBC has a policy requiring Local Labour and Supply clauses on all planning permissions for new major development, this is continued in the newly adopted local plan (policy CLP6 Economic Growth).

This message is now embedded in our communications e.g. the shop-local campaign.

## Policy & General

Action	Deadline	Rating	Status
33. CBC to refresh its growth strategy to take account of the climate change agenda and sustainability.	Mar-21	Established	the Chesterfield economic recovery plan was approved by Cabinet in July 2020 which includes several areas regarding sustainable recovery and climate change impacts.
34. Introduce climate change impact assessments for all reports where key decisions are made.	Jul-20	Established	<p>Climate Change Impact Assessments are now mandatory for reports to council meetings and committees where decisions are being made. These use a new assessment tool that we have developed (details here <a href="https://www.chesterfield.gov.uk/climate-change-impact-assessment-tool">https://www.chesterfield.gov.uk/climate-change-impact-assessment-tool</a>)</p> <p>The tool produces an infographic to add to reports which enables decision makers to see at a glance the main climate costs and benefits of a decision and direct their questions accordingly.</p> <p>The tool has been released for use by other councils and several have already shown a strong interest in adopting the tool themselves (Kirklees, Derbyshire Dales, Derby City, Bassetlaw)</p>
35. CBC to commit to working as part of a county wide forum on climate change with all neighbouring Derbyshire Authorities.	Ongoing	Established	<p>A range of partnership meetings are taking place with other local authorities in the D2N2 region.</p> <p>CBC remains an active member of the LAEP, and is taking part in a series of high-level meetings on climate change as part of Vision Derbyshire</p> <p>While it is not yet finalised, a skill sharing arrangement at county level is being discussed.</p>

36. Establish formal governance arrangements to enable the use of section 106 / Community Infrastructure Levy to fund sustainable initiatives and programmes.	Mar-21	Established	<p>Community groups are welcome to bid into the 106 \ CIL funding pot to support work on climate change. A recent example is funding for Plastic Free Chesterfield to support their event during last summer.</p> <p>A review of the bidding and approval process is currently taking place, so we are not accepting new applications at present, but we hope to reopen the scheme soon.</p>
37. CBC to introduce new sustainable procurement conditions for suppliers.	Mar-21	Established	<p>Modifications to the procurement system are taking place, and these should allow us to better monitor the sustainability of our supply chains, (this ties in with the ongoing work on action 43: monitoring our own carbon emissions)</p> <p>Sustainability and environmental criteria are an established part of our tendering process.</p>
38. CBC to call on Central Government to provide resource and powers to effectively tackle the climate change agenda.	Ongoing	Established	<p>A letter from the council was sent when the climate change emergency was declared, and a reply from Government has been received.</p> <p>A new letter is in draft form, awaiting sign off by the Deputy leader.</p>
39. CBC to engage additional dedicated officer time to work solely on the climate / sustainability agenda.	Oct-20	Established	Officer is in post
40. CBC to re-evaluate CCAP actions 1-39 and prioritise them by estimated magnitude of climate change mitigation /adaptation impact.	Dec-21	Green	Analysis is taking place, and report is in early draft form.

41. CBC to implement a programme of training to provide elected members and officers with the knowledge and understanding necessary to meet CBC's climate goals.	Mar-23	Green	Carbon Literacy training has been delivered to seven elected members so far.  A wider training programme of carbon literacy for council officers will begin in January.
42. CBC to identify a portfolio of potential climate change mitigation and adaptation projects in outline / draft form to support external funding bids.	Ongoing	Green	Early-stage discussions are taking place about development of a number of climate change champions embedded within the
43. CBC to explore options for monitoring greenhouse gas emissions with a view to implementing a data recording and analysis structure from the beginning of the financial year 22/23.	Mar-22	Green	A number of quotes have been sought from consultants and contractors to deliver this. Early discussions are taking place with a possible route forward.
44. CBC to commission a "pathway to a climate neutral council" report	Mar-22	Green	Tender documents are in early-stage draft. The scope and nature of work will be informed by the results of action 43
45. CBC to commission a "pathway to a climate neutral borough" report	Mar-22	Green	